

# **VCU** Board of Visitors

V i r g i n i a C o m m o n w e a l t h U n i v e r s i t y

## **November 12, 2009** **Meeting of the Board of Visitors of** **Virginia Commonwealth University** *Minutes*

A regular meeting of the Board of Visitors of Virginia Commonwealth University was held on Thursday, November 12, 2009, at 8 a.m. in the Richmond Salons 1 and 2 located in the University Student Commons at 907 Floyd Avenue.

Present were Mesdames Rhodes (Rector) and Lambert; Messrs. Hurtado, Jackson, Jones, McCandlish, Rosenthal, Siegel and Snead; and Drs. Broaddus, Doswell, Romano and Shapiro. Dr. Bersoff and Messrs. Morse and Robertson were absent. Also present were Drs. Rao, Corey, Gottfredson, Huff, Macrina, Moriarty, and Retchin; Messrs. Bennett, Bunce, Gehring, Jez, Ream, Ross and Wyeth; and Mesdames Atkinson, Balmer, Collier, Lepley and Messmer.

Mrs. Rhodes called the meeting order and the Report of the Rector and the Report of the President were presented.

A report on Budget Reductions was presented for information.

Mr. Jones reported for the Academic and Health Affairs Policy Committee. The Academic and Health Affairs Policy Committee met with members of the Faculty Senate Executive Committee and the Staff Senate Representatives.

A Proposal to Establish Procedures for Degree Revocation was presented. The document establishes the internal processes that must be followed before a recommendation to revoke a non-honorary degree is made to the President of the University and the University's Board of Visitors. A motion was made to remove footnote number one: "Reference to BOV approval of decision to investigate removed to avoid possible challenge to BOV objectivity at later stages." The Academic and Health Affairs Policy Committee recommended to the full Board the approval to Establish Procedures for Degree Revocation as amended.

A Proposal for a Policy on Course Credit for Active Duty Military Students was presented. The policy will provide students called to active military duty during an academic semester with the opportunity to earn full course credit. The Academic and Health Affairs Policy Committee recommended to the full Board the approval of the Policy on Course Credit for Active Duty Military Students.

A Proposal to Change the Name of the Department of Public Health Management and Policy to the Department of Healthcare Policy and Research was presented. The School of Public Health requested approval to change the name of the Department of Public Health Management and Policy to the Department of Healthcare Policy and Research to provide the department with an identity that will reflect the department's research direction and to distinguish the department from an existing department in the School of Allied Health Professions. No additional resources are needed. The Academic and Health Affairs Policy Committee recommended to the full Board the approval to Change the Name of the Department of Public Health Management and Policy to the Department of Healthcare Policy and Research.

A Proposal to Change the Identification of the Pre-Professional (Graduate) Certificate Program to the Pre-Medical Health Sciences (Graduate) Certificate Program was presented. The School of Medicine proposes combining the six curricular tracks of the current Pre-Professional (Graduate) Certificate Program and renaming the program to Pre-Medical Health Sciences Certificate Program. No additional costs are required. The Academic and Health Affairs Policy Committee recommended to the full Board the approval to Change the Identification of the Pre-Professional (Graduate) Certificate Program to the Pre-Medical Health Sciences (Graduate) Certificate Program.

A Proposal to Discontinue the Ph.D. in Pathology Degree Program in the School of Medicine was presented. The Department of Pathology conducted a program review of the Ph.D. in Pathology after the State Council of Higher Education for Virginia (SCHEV) indicated the degree productivity of the unit did not meet the expected minimum outcome and rejected the institutional request for an exemption. As a result, the dean and administrative staff concluded that the program cannot provide a compelling case for achieving and sustaining the SCHEV requirements. The anticipated date of the closing of the program would take place following the end of the Spring 2013 semester. Accordingly and consistent with VCU policy, the intention is to closely monitor student progress so that the program would be closed no later than the Fall 2014 term. The Academic and Health Affairs Policy Committee recommended to the full Board to Discontinue the Ph.D. in Pathology Degree Program in the School of Medicine.

A Proposal to Discontinue the Critical Care Nursing Certificate Program, School of Nursing was presented. In 2002, the School of Nursing created the pre-baccalaureate certificate in Critical Care. At that time, there was a significant need to increase the competency of nursing in critical care and there were no existing courses or learning packages to assist. In 2003, the School stopped offering the Certificate because the need for critical care training was being met nationally by offering an on-line certification preparatory course developed by the National Association for Critical Care. The existing enrolled student needs were met by offering an honors section for the senior level of Adult Health Nursing with no added cost for clinical sections. The Academic and Health Affairs Policy Committee recommended to the full Board the approval to Discontinue the Critical Care Nursing Certificate Program, School of Nursing.

A Proposal to Change the Names of the Department of Pharmacy to the Department of Pharmacotherapy and Outcomes Science and the Division of Pharmacy Administration to the Division of Pharmacoeconomics and Health Outcomes was presented. The School of Pharmacy makes the request because the new name is more contemporary and appropriately representative of the activities of the department's faculty. The Academic and Health Affairs Policy Committee recommended to the full Board the approval to Change the Names of the Department of Pharmacy to the Department of Pharmacotherapy and Outcomes Science and the Division of Pharmacy Administration to the Division of Pharmacoeconomics and Health Outcomes.

The following items were presented for information: a Report of the Provost and Vice President for Academic Affairs; the VCU Medical Center Task Force on Industry Relations Report-Update; and the Virginia Commonwealth University Health System Financial Statement Summary Fiscal Year 2009 –Three Months Ending September 30, 2009. A report on Life Sciences was postponed due to time constraints.

Dr. Broaddus reported for the Audit and Compliance Committee. The Proposed Audit Workplan for the 2010 calendar year was presented. The audit plan is supported by three key planning documents: 1) the COSO Enterprise Risk Management and Internal Control Frameworks; 2) the Summary of Critical Issues and Risk Management Considerations; and 3) the Four Year Core Audit Plan for Risk-Based Audits. In addition to the risk-based audits, the 2010 Plan includes time for projects requested by the Audit and Compliance Committee and senior management, as well as time for special projects. The Audit and Compliance Committee recommended to the full Board the approval of the Proposed 2010 Audit Workplan.

Mr. Jackson reported for the External Relations Committee. The Government Relations and Health Policy Report, the Marketing and Media Relations Report and the Advancement Division Report were presented for information. The Presidential Task Force on Supplemental Funding for Advancement was presented and discussed.

Mr. Siegel reported for the Finance, Investment and Property Committee. The Project Plans for the Robert Blackwell Smith Building Renovations – School of Pharmacy were presented. The current academic and administrative space in Smith has become insufficient to support the School of Pharmacy's needs. The project will renovate 20,800 SF of space on the ground floor, second floor, and fifth floor to create a more inviting entrance, provide student meeting and gathering space, relocate the Dean's suite, and renovate and expand the classrooms. The construction budget is \$2,674,354 with a total budget of \$5,000,000. The Finance, Investment and Property Committee recommended to the full Board the approval of the Project Plans for the Robert Blackwell Smith Building Renovations – School of Pharmacy.

The Project Plans for the Wise County Dental Clinic were presented. The Wise County Dental Clinic will provide improved access to dental care in rural Southwest Virginia. The project includes the new construction of a dental clinic, along with a separate residential structure for faculty/student housing. The facility will provide an educational

benefit for the students, will provide dental care to an underserved population, and will expose dental students and dental hygiene students to an area in need of dental professionals. The construction budget is \$2,850,000 with a total budget of \$5,700,000. The Finance, Investment and Property Committee recommended to the full Board the approval of the Project Plans for the Wise County Dental Clinic.

A Request for Proposal (RFP) for the VCU Laboratory Supply Center was presented. The Office of Research is seeking approval to establish contracts for the Consigned Laboratory Supply Program in the VCU Laboratory Supply Center, which has three on-site locations at the University. The products include, but are not limited to, reagents, chemical, enzymes, media, and general laboratory supplies. The purpose of the RFP is to establish contracts with multiple firms to provide products for the University supply centers that could exceed \$2,000,000 annually. The Finance, Investment and Property Committee recommended to the full Board the approval of the Request for Proposal for the VCU Laboratory Supply Center.

An Amendment to the Contract for Educational Services for Inova Health Services for the Year 2010 was presented. The VCU School of Medicine is requesting an amendment to the current contract with Inova Health Care Services, in the amount of \$162,500, for six months of rent expenses which will go into effect January 1, 2010. With the additional expense, the total FY 2010 contract amount will be \$2,119,006. The Finance, Investment and Property Committee recommended to the full Board the approval of the Amendment to the Contract for Education Services for Inova Health Services for the Year 2010.

The Architect/Engineer Selection for Sanger Hall 7th Floor – Pauley Heart Center Lab Renovation was presented. The project is partially funded by the National Institute of Health (NIH) and will include the renovation of 10,874 SF of the 7th floor of Sanger Hall, and provide wet laboratory benches, procedure rooms, animal surgery suites, office space and collaborative meeting space for principal investigators, and post doctoral fellows. The project will bring together faculty from the Departments of Physiology, and Biophysics and Internal Medicine's Division of Cardiology, Pulmonary and Critical Care. The collaborative research team will develop innovative methods to effectively repair damaged and diseased cardiac tissue at a cellular, genetic, and molecular level. The construction budget is \$4,000,000 with a total budget of \$5,351,000. The Finance, Investment and Property Committee recommended to the full Board the approval of the Architect/Engineer Selection for Sanger Hall 7<sup>th</sup> Floor – Pauley Heart Center Lab Renovation.

The following items were presented for information: an Annual Debt Management Review; the University Quarterly Budget Performance Report through September 30, 2009; the Notification of Contract Award for the 500 Academic Centre Construction Renovation – Emergency Procurement; the Annual Fiscal Report: Cash Management Operating Pool; the Capital Projects Status Report; the Foundation Annual Reports for the VCU Foundation, the VCU Real Estate Foundation, the VCU School of Engineering Foundation, the VCU Alumni Association and the MCV Alumni Association; and the

Virginia Commonwealth University Health System Financial Statement Summary Fiscal Year 2009 – Three Months Ending September 30, 2009.

Dr. Doswell reported for the Student Affairs Committee. The following items were presented for information: the Student Representative Report; a report of the Provost and Vice President for Academic Affairs; a brief report on How Contacts with Students are Organized/Developed; a report on Student/Parent Feedback on Student Orientation; a report of Student Orientation for the MCV Campus and Graduate School; a report on the Fall Student Events; an Enrollment Report; and the Standing Committee on Safety Report.

Mrs. Rhodes appointed the following members to serve on the Board's Nominating Committee for Rector: Drs. Romano (Chair), Broaddus, and Doswell; and Messrs. Hurtado and Jones.

On motion made and seconded, the following Consent and Priority Agenda Actions were approved as amended:

Board of Visitors

- Minutes of a Meeting held August 12, 2009
- Minutes of a Meeting held August 13, 2009
- Orientation Plan

Academic and Health Affairs Policy Committee

- Minutes of a Meeting held August 12, 2009
- Proposal to Establish Procedures for Degree Revocation (as amended)
- Proposal for Policy on Course Credit: Active Duty Military Students
- Proposal to Change the Name of the Department of Public Health Management and Policy to the Department of Healthcare Policy and Research
- Proposal to Change the Identification of the Pre-Professional (Graduate) Certificate Program to the Pre-Medical Health Sciences (Graduate) Certificate Program
- Proposal to Discontinue the Ph.D. in Pathology Degree Program, School of Medicine
- Proposal to Discontinue the Critical Care Nursing Certificate Program, School of Nursing
- Proposal to Change the Names of the Department of Pharmacy to the Department of Pharmacotherapy and Outcomes Science and the Division of Pharmacy Administration to the Division of Pharmacoeconomics and Health Outcomes

Audit and Compliance Committee

- Minutes of a Meeting held August 12, 2009 (as amended)
- Proposed 2010 Audit Plan

Executive Committee

Minutes of a Meeting held October 22, 2009

External Relations Committee

Minutes of a Meeting held August 12, 2009

Finance, Investment and Property Committee

Minutes of a Meeting held August 12, 2009

Project Plans for Robert Blackwell Smith Building Renovations – School of  
Pharmacy

Project Plans for Wise County Dental Clinic

Request for Proposal: VCU Laboratory Supply Center

Amendment to Contract: Educational Services from Inova Health Services,  
FY2010

Architect/Engineer Selection: Sanger Hall 7<sup>th</sup> Floor – Pauley Heart Center Lab  
Renovation

Special Committee

Minutes of a Meeting held October 8, 2009

Student Affairs Committee

Minutes of a Meeting held August 12, 2009

The Board of Visitors Bylaws were presented for discussion.

On motion made and seconded, the Board accepted the Information Items on the Consent Agenda.

On motion made and seconded, the Board convened into closed session to discuss certain personnel matters and matters relating to the appointment, promotion, performance and salaries of identifiable employees and faculty of VCU, including Faculty Appointments and Changes in Status and other Personnel Actions and the School of Medicine Continuing Faculty Salaries and Bonus Award Recommendations; and to discuss the evaluation of performance of departments or schools of VCU where such evaluations necessarily involve discussion of the performance of specific individuals, including Audit Reports of individually identified departments and/or schools; and to consult with legal counsel and receive briefings from staff members regarding certain legal matters and actual or probable litigation including the Report of the General Counsel, where such consultation or briefings in open session would adversely affect the negotiating or litigating position of VCU; to discuss the acquisition or use of real property for public purpose, or of the disposition of publicly held property, or of plans for the future of a state institution of higher education which could affect the value of property owned or desirable for ownership by such institution, including the acquisition of property on or adjacent to the Monroe Park Campus; and to discuss matters relating to gifts, bequests, and fund-raising activities, including consideration of the Named Funds Report and Facility Naming Recommendations and an update on the development activities, and to

discuss matters relating to honorary degrees and special awards, as authorized by Section 2.2-3711 A(1), A(3), A(7), A(8) and A(10) of the Virginia Freedom of Information Act.

Following closed session, on motion made and seconded, the following resolution was approved by roll call vote:

Virginia Commonwealth University hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session meeting were heard, discussed or considered by the Board of Visitors of Virginia Commonwealth University.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>
Mrs. Anne J. G. Rhodes, Rector	X	
Dr. Edward H. Bersoff	Absent	
Dr. J. Alfred Broaddus, Jr.	Left before voting	
Dr. John C. Doswell II	Left before voting	
Mr. Arthur D. Hurtado	X	
Mr. Brian K. Jackson	X	
Mr. Maurice A. Jones	X	
Ms. Lillian L. Lambert	X	
Mr. Thomas W. McCandlish	X	
Mr. Gordon C. Morse	Absent	
Mr. Richard T. Robertson	Absent	
Dr. Michele A. Romano	X	
Mr. Thomas G. Rosenthal	X	
Dr. Carol S. Shapiro	X	
Mr. Stuart C. Siegel	X	
Mr. Thomas G. Snead, Jr.	X	

Vote:

Ayes: 11

Nays: 0

ABSENT DURING MEETING: 3

ABSENT DURING VOTING: 5

On motion made and seconded, the Board accepted the Report of the President; approved the Recommendation of a Commencement Speaker for Qatar Graduation, May 2010; approved the Faculty Appointments and Changes in Status and other Personnel Actions as amended; approved the School of Medicine Continuing Faculty Salaries and Bonus Award Recommendations; approved the Named Funds Report and Facility Naming Recommendations; approved the Acquisition of Property on or adjacent to the Monroe Park Campus; accepted the Closed Session Committee Reports; and accepted the Report of the General Counsel.

The meeting was adjourned at 1:15 p.m.